



Drop-off and Pick-Up Procedures Ensure the Safety of Our Children & Respect for our Neighbors

We encourage carpooling, alternative transportation and the simple joy of a two-block stroll to school at morning drop-off and afternoon pick-up. Most of our students arrive by car, causing congestion.

Please review these procedures so everyone can have efficient and safe drop-off and pick-up experiences AND we can be respectful towards our neighbors.

Morning Drop-Off

- All students enter through our front door.
- The school's front doors open at 8:15 AM, when supervision begins. Students are marked tardy after 8:25 AM.
- Drop off students curbside in the drive-thru lane, or park on Sioux Drive and walk your child(ren) to the crosswalk.
- Do not park or leave car unattended in the drive thru lane (fire lane law).
- Please observe all laws and regulations if you are parked in the neighborhood (no double parking).

Afternoon Pick-Up

- **Locations vary! Please make sure your child(ren) knows where to meet you at dismissal.**
- Pick up promptly at dismissal (3:30 1st-4th; 3:35 5th-8th)
- **K Enrichment students** are signed out and picked up from their classroom.
- **1st/2nd grade students** need to be picked up by parents at exterior classroom doors at 3:30 Mon.- Thurs. and at 12:45 on Fridays.
- **3rd-4th grade students** exit through the front doors at 3:30PM .
- **5th-8th grade students** are dismissed at 3:35PM through the east or front doors.
- Children should enter cars in the drive-thru lane from curbside only.
- Park on east side of Mohawk Drive (adjacent to school).
- Never ask your child(ren) to cross a street if not in crosswalk.
- Use parking lot crosswalks at all times!
- **Students are not allowed** to wait on the east side of the school building or on the playground without parental supervision.
- Supervision of outside areas ends at 3:45 (M-Th) and 12:55 (Friday). Students are taken to the after-school program at this time if unattended; cost for this program is \$9.00/hr.

