



**Horizons K-8 School**  
**4545 Sioux Dr.**  
**Boulder, CO**  
[www.horizonsk8school.org](http://www.horizonsk8school.org)  
303-561-3600

**Job Vacancy:** Elementary Special Education Long Term Substitute  
**Application Deadline:** **June 5- Open until filled**  
**Effective date of hire:** Pending: August 30-Sept. 15

**Summary:**

Horizons K-8 School, located in south Boulder, has a rich history of academic excellence. The Horizons community takes great pride in attending to the whole child through an atmosphere of respect, responsibility, safety and kindness throughout the school. A consistently high-performing school, Horizons emphasizes multi-age groupings, diverse perspectives, full inclusion, service learning, teacher-guided student choice, community building, authentic and active learning experiences, outdoor education, use of technology, and project-based instruction. Our 348 students are in classes of 18-20 guided by an exemplary group of teacher leaders. The school is governed through a horizontal structure that includes faculty, staff, parents and administration. Portfolio-based assessments and reflections, along with student-led conferences, replace traditional report cards and grades.

Our mission is to guide students to become self-directed learners and community contributors in a respectful learning environment. At Horizons K-8 School we strive to make our school an exciting, inclusive place to work, teach, learn, create, and innovate by actively fostering a respectful and responsible environment where all community members - staff, students and families - are included.

**Position Description:**

This is a full time (1.0) Special Education long term substitute teacher position for Horizons K-8 with a focus on students in Kindergarten through 5th grade. **The position will fill a maternity leave beginning late August or early September and continues through Dec. 22, 2017.** We strive for full inclusion, therefore this person will collaborate closely with classroom teachers to modify curriculum and/or provide for student accommodations, along with providing direct services outside of the classroom as needed.

**Essential Duties and Responsibilities:**

*The following statements of duties and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position. These statements are not intended to be an exhaustive list of all duties and responsibilities required of this position.*

- Differentiate instruction for students according to student needs, selecting and implementing appropriate educational materials and strategies within the classroom
- Use State standards and Horizons K-8 curriculum to plan, guide and deliver instruction
- Demonstrate in practice knowledge of Federal and State Special Education laws and regulations and commitment to learning and implementing BVSD and Horizons K-8 procedures for the implementation of compliant special education services for students
- Regularly monitor student learning progress to evaluate the effectiveness of the educational approaches being used and make modifications as required
- Communicate goals, strategies, and results of educational programs implemented with teachers, parents and students
- Attend and facilitate student problem-solving team meetings (MTSS), and IEP meetings

- Demonstrate clear, accurate, professional and respectful communication with parents, students, educational staff and community members
- Demonstrate a strong sense of efficacy; believe in our ability to make a difference in the lives of all children and families
- Demonstrated ability to establish working rapport with a students with a wide range of ability levels and needs and help others to do so as well.
- Effectively manage the learning environment of a daily Academic Lab class in support of students who need additional, ongoing, support.
- Understand, appreciate and be responsive to student diversity
- Participate and help lead outdoor education overnight trips
- Work with families in a partnership role
- Participate in other school based activities and responsibilities as required of teacher leaders
- Attend weekly faculty meetings and team meetings.

## **Qualifications**

### **Required:**

- Bachelor's degree or higher from an accredited institution
- Current Colorado teaching license with Special Education endorsement (or CDE licensure application in process)
- Highly qualified knowledge of special education and special education law
- Excellent collaboration, interpersonal, and communication skills
- Completed and submitted Horizons K-8 online application and accompanying materials.

### **Preferred:**

- Two or more years of Special Education teaching experience at the elementary level
- Excellent oral and written communication skills
- Willingness to communicate frequently with families regarding student progress
- Experience integrating multicultural issues and diverse perspectives in instruction
- Knowledge of and deep belief in inclusion in the general education classroom for all students, including those on an IEP, with a 504 and/or learning English
- Dedication to high standards of excellence and the success of all students; ability to build relationships and personalize instruction for students so that all are challenged to learn
- Deep knowledge of instructional practices that will lead to high levels of student growth supported by authentic data and assessment, particularly for those with special needs
- Technologically literate, Google applications savvy and motivated to use technology to enhance learning

**Salary:** Candidate will be eligible for the daily substitute pay of \$100/day and after 20 contact days, the rate will increase to \$140/day for the remainder of the assignment. No phone calls please.

**To Apply:** Complete application at [www.horizonsk8school.org](http://www.horizonsk8school.org). If you do not have internet access, a computer is available at Horizons K-8, 4545 Sioux Dr. Boulder, CO.

**Contact:** Mr. John McCluskey, Principal 720-561-3605 or [john.mccluskey@bvsd.org](mailto:john.mccluskey@bvsd.org)

Applications are reviewed to match candidates with position qualifications, with a limited number selected for interviews. For the final selection, employment is contingent upon successful completion of the post-offer screening process, including reference checks, a background check and possible medical examination.

Horizons K-8 is an equal opportunity educational institution and is committed to the goal of building a diverse faculty and staff. Applications from underrepresented groups are strongly encouraged.

We do not unlawfully discriminate on the basis of race, color, ethnicity, sex, gender identity/expression, national origin, creed, religion, age, sexual orientation, disability or veteran status in admission or access to and treatment of employment in its educational programs or activities. Inquiries or complaints: Office for Civil Rights. <http://www2.ed.gov/about/offices/list/ocr/addresses.html>